



Register Now  
for the  
Air Mobility  
Community's  
Premiere  
Annual Event!



43rd Annual  
Airlift/Tanker Association Convention & Symposium  
Nashville, Tennessee • 3-6 November 2011

\*See on-site signage  
for Registration Area  
hours of operation.  
Badge pick-up  
will close 15  
minutes prior to  
evening events.

\*\* Various awards  
will be presented  
during certain  
symposium  
seminar blocks yet  
to be determined.

All events and times  
subject to change.

GAYLORD OPRYLAND HOTEL & CONVENTION CENTER

2800 OPRYLAND DRIVE, NASHVILLE, TENNESSEE 37214



PROFESSIONAL  
DEVELOPMENT  
SEMINARS

AWARDS  
PRESENTATIONS

AIR MOBILITY  
TECHNOLOGY  
EXPOSITION

ANNUAL  
MEMBERSHIP  
MEETING

HALL OF FAME  
BANQUET

SPECIAL  
RECEPTIONS

AND MUCH MORE!

	MORNING	MID-DAY	AFTERNOON	EVENING
<b>Thursday, November 3rd</b>	REGISTRATION* & BANQUET SEATING RESERVATIONS GOLF TOURNAMENT			OPENING RECEPTION IN THE AMT EXPOSITION AREA HOSPITALITY SUITE CRUD TOURNAMENT
<b>Friday, November 4th</b>	AIR MOBILITY TECHNOLOGY EXPOSITION ACTIVITIES REGISTRATION* & BANQUET SEATING RESERVATIONS* Rolls & Coffee Lunch SEMINARS Award Presentations**			A/TA RECEPTION IN THE AMT EXPOSITION AREA HOSPITALITY SUITE CRUD TOURNAMENT
<b>Saturday, November 5th</b>	AIR MOBILITY TECHNOLOGY EXPOSITION ACTIVITIES REGISTRATION* Rolls & Coffee Lunch SEMINARS Membership Meeting			COCKTAIL RECEPTION A/TA HALL OF FAME BANQUET HOSPITALITY SUITE
<b>Sunday, November 6th</b>	FAREWELL BRUNCH	AIR MOBILITY LEADERSHIP VIDEO YL & YL Alumni Meeting		
	MORNING	MID-DAY	AFTERNOON	EVENING

**Convention Information Contacts:**

**Hotel Room Reservations & Info:** Miles Wiley: (703) 409-7102 | [Rooms@atalink.org](mailto:Rooms@atalink.org)  
Please use this info only if you DO NOT have an assigned POC. Contact your assigned POC first!

**Info needed to secure a room:** Your Name; Number of Rooms Requested; Arrival Date/Time; Departure Date/Time; Phone Number; and E-Mail Address.

**Air Mobility Technologies Exposition (exhibits):** Bob Dawson: (828) 455-7426 | [Exhibits@atalink.org](mailto:Exhibits@atalink.org)

**Convention Information & Registration:** Bud & Pam Traynor: (703) 385-2802 | [ata@atalink.org](mailto:ata@atalink.org)

**Seminars:** Jeffrey Bigelow: (757) 784-8306 | [Seminars@atalink.org](mailto:Seminars@atalink.org)

**A/TQ Articles / Stories / Ad Specs:** Collin Bakse: (618) 235-5070 | [ATQ@atalink.org](mailto:ATQ@atalink.org)

**A/TQ Advertising:** Doug Lynch: (321) 415-2191 | [Advertising@atalink.org](mailto:Advertising@atalink.org)

**Golf Tournament:** Bill Kelly (562) 243-9590 | [Golf@atalink.org](mailto:Golf@atalink.org)

**Register Early  
and Save!**

Submit Your Registration  
by 27 September and

**Save \$100.00!**

(Compared to On-Site Registration)

Registration Form on Page 6.

# 2011 A/TA Convention & Symposium Rules of Engagement

We know that the instructions for the registration form have become quite lengthy. But this is to allow the maximum flexibility for the registrant. Without the complexity, cancellation and refund opportunities would be impossible. There are limits to the flexibility however. When Bud and Pam move to the convention site (after 27 Oct), so moves the A/TA "headquarters office." That means a fax to the Virginia office after they have departed for the convention won't be received until their return from the convention. Don't do it. The A/TA office phone, (703) 385-2802 will be forwarded to Bud's cell phone. If that doesn't work, call the hotel and track them down.

We also know these instructions are very complete (and sometimes a bit negative, sorry); but, please carefully read this stuff anyway – administrative staff especially! We know that you may be filling out the form (page 28 or online) for someone else; but your mistake will still be charged to the attendee. And PLEASE don't call us in lieu of reading the instructions -- we will only refer you back to the instructions – we've tried to cover all contingencies.

*Every year, we have soulful requests for exceptions to our rules on refunds, including membership refunds. Sorry, but we don't grant them. Ever.*

Government folks – Please believe us on this: **RE-ACTIVATE YOUR GTC CARD by calling the 800 number on the back!** ( Otherwise, you may be doing everything twice!) After only a few days of non-use, hundreds of Government cards get turned off for no apparent reason

- Then read all the instructions below, especially the cancellation instructions.
- Use the Registration Form on page 24 or register on-line (preferred) at [www.atalink.org](http://www.atalink.org) following the on-line instructions.
- You may pay dues at the same time using a separate card.
- Recommend you not use your government card to pay for personal fees, i.e., dues, golf or guest registration.
- When you submit payment, you will get an automatically-emailed receipt. Print it immediately: we can't produce another like it later.
- Log in anytime to view your membership and registration status, or to print a substitute online receipt.

## Frequent Answers:

### Member-Discount Rates:

- \$290 by 27 Sep , 2400 EST (in \$FY 10)
- \$325 by 27 Oct , 1700 EST (in \$FY 11)
- \$390 Onsite

### Non-member Govt/Mil Rates:

(For those wishing not to become a member):

- \$390 by 27 Sep , 2400 EST (FY 10)
- \$425 by 27 Oct , 1700 EST (FY 11)
- \$490 Onsite

### Non-member non-Govt/non-Mil Rates:

(i.e., all others wishing not to become a member)

- \$595
- \$300 Exhibit-floor-only (Per person, only for Exhibitors)

### Day-of, Invited-Speaker Rate

- \$100 Fri or Sat program only, invited-speaker rate (Does not include any evening activities)
- New like last year: No partials other than for Guests of full registrants and in some cases, invited speakers. Invited speakers and their immediate traveling staff may receive a discounted rate (\$100) for the day of their presentation and sign up only for that day. This does not include any evening events. (Otherwise, only social guests may sign up for a single event.)
- Full registration includes all events (except golf (\$140) and your hotel, of course).
- The Member Rate is a member benefit. To register at the member rate, your membership must be current through at least November. The membership fee is non-refundable -- even if you subsequently don't attend FOR ANY REASON .
- Membership fees with registration: \$40 1Yr; \$110 3Yr; \$500 Life
- VISA, MC, Discover or Amex only with SSN and email address, card number, exp date, and "signature." We currently cannot handle purchase orders or bank transfers for memberships or registrations.

- Use one form for you the registrant and your non-member, social guest. Guests of members register at member registration rate (without a separate membership fee). If you have more than one guest, please call us (703-385-2802) with the additional names. Guest-Banquet-only pre-registrations are permitted. You can use a second card for your personal portion.
- Spouses who are A/TA members should complete a separate registration form.
- Members may receive the \$290 early rate only if a completed form and full payment are postmarked or received by 27 Sep. CAUTION: You may have great difficulty getting through on 27 Sep because of others who also put it off. After 27 Sep , the higher pre-convention rates will prevail – no exceptions. Incomplete forms OR payment will NOT qualify for early rate. Payment must accompany form, regardless of method of payment. On error, please call us. Do not send duplicate or "updated" forms. Call (703-385-2802 or email us at [ata@atalink.org](mailto:ata@atalink.org)).
- No faxes/web/mail can be received after 1700 EST 27 Oct (office closed). We prefer no cover sheet for faxes. You may register at the A/TA registration desk upon arrival at the on-site rate.
- Send one form only. Do NOT fax THEN mail. Do not try to send payment one way and the form another.
- And sorry no, you can't pay now and send names later.

## Registration Cancellation:

Note: *Room Cancellations* must be done separately (see Rooms ROE). *Registration Cancellation Fees:* \$20 through 21 Sep; \$30 through 21 Oct; \$40 thereafter. (This includes changing charges from one card to another.) Refunds may be made based on your cancellation confirmation number, obtained after personal cancellation with Bud or Pam Traynor, before 1800 CST Nov 3, at (703) 385-2802; or from them at the A/TA registration booth (not hotel registration desk) in-person or via the switchboard (please no relayed requests or requests through other workers). Card refunds should be automatic back to your card within a day of your request; check payment will be refunded individually by check to each individual. Refund requests without a cancellation number will not be honored; so when you talk to Bud or Pam, be SURE to get one! We intend to process all refunds before year end. You do not need to give a reason for your cancellation: however, no duty or family emergency releases you from your responsibility to cancel or from the cancellation fee. And again: Membership dues are not refundable.

Relaying your cancellation through an intermediary is too risky. If they forget to contact Bud or Pam, or they try to pass through yet another person – say a registration worker, or a board member – who doesn't follow through – the registrant is still responsible for full payment. The fees charged don't cover minimum expenses for A/TA and there just isn't extra money to cover someone's error or lack of responsibility – no matter how important the TDY or dire the family emergency. A/TA has less capability to be generous than the hotel and you know THEY charge for a no-show, regardless of the excuse. Make the effort personally; it's the only way to be sure you won't be stuck with the bill.

## Membership:

Membership must be current through November to register at the member rate. The membership fee is non-refundable. No exceptions. When you log in, you will be shown what your membership dues status is. PLEASE, if you wish to register at the member rate and need to pay dues, please, please do it as you register on the registration form – even if you are paying for registration with a government/company card as you can use two different cards on the form. No need to first become a member separately (it doubles our processing workload).

## Registration:

Only FULL registrations (no line-item registrations except for guests, invited speakers and their indentured traveling staff). You may register as a Non-Member; or, with a member discount. Further, if you choose to register as a Non-Member, and you are a Government employee or in the military, you may receive a discounted non-member rate. If you choose to register as a non-member and are not Government or military, you must pay the full non-government non-military non-member rate. Guests register at the registrant's rate.

Please no fax cover page and no "corrected copies." If you have a correction, just call or email us. Payment must always accompany the form, regardless of method of payment or form. Registration forms with checks MUST be mailed together. Marrying them up later is too time consuming and error generating. If you send a form via fax or mail or email, please do not send it a second way, or send twice. When you register online you will be emailed a receipt to the address you gave. This receipt cannot be re-created so print and save it for your voucher. If you do not immediately receive an email receipt, presume you gave us a bad email address. Login again and check your email address. Everyone with a valid email address will be sent an email confirmation when the registration is processed. A backup online receipt can then be obtained after logging in with your name and last-4.

Early registration (\$390/290) is an incentive to register early for administrative processing reasons – not just for early payment of the money. This means, for example, if you do not have the name of a registrant, you cannot just pay by the deadline and get an early rate. Similarly, if you want to register someone after the early registration deadline, you must pay the higher rate for the new person as appropriate. The canceled person will be reimbursed at the rate paid (less cancellation fee and dues, if applicable). If you choose to fax your registration form, recommend you not wait until the last day. If the fax machine is too busy for you to get through, we will not receive your form "early," and the higher pre-registration rates (\$425 non-member/\$325 member) will apply.

To register at the member rate, membership must be current through November. The membership fee is non-refundable. Members may receive the early rate only if this completed form and full payment are postmarked or received by 27 Sept. Incomplete forms or incomplete payment do not qualify for early rate. Use one form for a registrant and non-member social guest; your guest registers at the member rate. Spouses, who are A/TA members, should complete a separate form. We can take VISA/MC/Amex/Discover. You must include your SSN-last-4, email address, card number, exp date, CVV and "signature." Full registration includes all events except golf.

Postmark a mailed registration NLT 20 Oct to ensure it arrives before the office moves to the hotel. After that, plan on web or fax NLT 1700, 27 Oct, or registering at the hotel on-site \$595 (\$490 mil/gov non-member/\$390 member).

## No Substitutions

There can be no registration substitutions. Individuals may be canceled; and new individuals may register. Specifically, no one may capture someone else's early rate after the early deadline. We cannot "bank" funds. This restriction applies to checks as well. Remember a new registration must have all information supplied on a new form.

Dues are neither transferable nor refundable to a person cancelling. (See cancellation instructions)

## GPC Cards (formerly known as IMPAC):

A/TA can take any Visa, MasterCard, Amex or Discover card. If use of your GPC is approved, it may only be used individually online. All tracking must be managed at the local level. We treat all registrations as individual registrations. All completed registration forms, including dues payments if applicable, must be received at the same time via the web registration ([www.atalink.org](http://www.atalink.org)). Every person who is submitted must be a current member through November to get the \$100 member discount. Some organizations have given individuals paper copies (with a separate credit card for dues and/or guest registration) to the card manager who then keys in both the the Group card number for registration and the individual's personal card info for any personal items (dues, guests, etc.). You can Download a PDF version for this use, but may only submit the registration online. While you may, it is not necessary to do membership first; please do both at the same time.

## Faxes:

Please no cover sheets. Save your time and our paper; all arrive in a closed office. Cover sheets are immediately discarded. But if you do fax the form, do so only with credit card full payment for membership and registration. Please do not send a fax with the intention of mailing a check. Faxes arriving without payment will be discarded. No faxes/web after 1700 EST 27 Oct. You may register at the A/TA registration desk upon arrival at the on-site rate (\$490/390).

## Speakers:

Invited speakers and their immediate traveling staff may receive a discounted rate (\$100) for the day of their presentation and sign up only for that day. This is meant to accommodate zip-in-zip-out speakers and any immediate travelling staff and does not include any evening events. We recommend, however, that all avail themselves of full registration opportunities. Please also see the DV recommendations.

## Exhibitors:

There is usually some confusion. The Exhibit-floor-only rate is meant to cover the refreshments and events in the exhibit hall for the exhibit workers who are not generally participating in the social events. It does NOT allow attendance of seminars, hospitality suites, banquet or brunch. This allows some exhibitors to operate on a slightly tighter budget. In practice, most exhibitors just pay normal registration so they can attend all events. See the Exhibitor page for exhibiting information

## 2011 Banquet Seating Rules of Engagement

2011: For A/TA Nashville, we will continue to rely on our proven use of chapter/unit/group/exhibitor points of contact (POC) to manage the banquet reservation process.

A/TA Banquet Reservations staff will coordinate with the POCs to make sure we have the exact reservations you request.

We also will continue to receive individual banquet reservations to allow those individuals not affiliated with a chapter/unit/group/exhibitor to sign up.

Please make sure you first register for the convention; then, make your seating reservations known individually to the banquet reservation team (see below) or through your respective POC.

A/TA annual events continue to push the capacity of our banquet seating. To service all A/TA attendees who want to attend the banquet we are establishing ROE to maximize service to all.

We will continue to use seating cut-off dates as key to this process. Each chapter/unit/group/exhibitor will initially be limited on how many seats can be reserved based on the previous year's attendance. We will provide each unit POC their reservations limitation before banquet reservations begin, 30 July (see A/TA website).

### Pre-Convention:

We will start taking seating block/individual banquet reservation requests 30 July. The Banquet Seating Request Form, available at <http://atalink.org/Forms/2011SeatingRequest.xls> should be used by all.

Units/chapters should submit through their unit/chapter representative/POC.

Individuals/groups not associated with a unit or chapter should submit banquet reservations to the banquet reservation team at [banquet@atalink.org](mailto:banquet@atalink.org).

Unit POCs will be expected to manage actual seating distribution within his/her unit block of tables prior to the convention, and keep the banquet reservation team updated as changes occur.

NLT 1 Sept: Provide the Unit/Chapter/Exhibitor/Individual POCs to the Banquet Reservations staff at [banquet@atalink.org](mailto:banquet@atalink.org).

The cutoff for reserved-banquet seating, prior to onsite reservations, will be 1700 Sunday, 30 Oct. Exhibitors please review Exhibitor Package: [http://atalink.org/ExhibitPkg/A3-VIPSeating\\_2011.doc](http://atalink.org/ExhibitPkg/A3-VIPSeating_2011.doc)

1 Oct 10: Number of Seat requests due. Organizations will submit the number of seats they require. This is a contractual deadline between the association and our banquet caterer.

### Onsite:

Confirm your banquet to keep/get a reserved seat. WARNING: Those who have paid but do not confirm banquet reservations may be relegated to open seating.

Individuals: Check the master reservation list (posted near banquet reservations) to make sure your name is on the list. Banquet POCs: Check the master reservation listing to ensure there are no duplications or omissions in your group. Make sure all seats you submit in the reservation for your group has a paid A/TA registration. Without it, that individual will be "bumped" from the chapter/unit/group/exhibitor seating request. All banquet POCs must submit an electronic copy of the final seat assignments to the banquet reservations booth. Please provide your seating data in EXCEL format. Either email your final seating assignment to the banquet committee or bring a CD to the banquet seating booth at the event NLT 3 PM on Friday. If you know of any substitutions, please highlight those people on the spreadsheet and put next to them who they are replacing. Failure to submit names to the banquet committee will result in loss of seating assignments.

We will use these submitted lists to print seating assignments on Saturday, 5 Nov.

\*\* For any questions or concerns contact Keith Traster at: (817) 614-2588 or [banquet@atalink.org](mailto:banquet@atalink.org)

We expect to be able to take limited on-site banquet reservations at Nashville and will close out banquet reservations by 3 PM Friday, 4 Nov. As in past years, we will take each POC's update (for substitutions only) on-site until COB Friday.

### NOTES for ALL

There will be open seating to accommodate those who register late, and that open seating will be designated on seating charts available at the banquet reservations area in Nashville.

All banquet attendees must sign up for the banquet by 3 pm on Fri or they will not be guaranteed a reserved seat, as seating this year is limited due to banquet room size.

### On-site Timeline:

**3 Nov 2011, Thursday:** Unit POC's submit their seating chart (with names) to the Banquet Reservations booth.

All submitted names must have a registration confirmation number (supplied at registration). If a unit's requested number of seats (from 1 Oct) is not full then the banquet committee will allocate the remaining seats. This determines each unit's final seat count for the banquet. Any names submitted after this date will be seated in the "free-flow" seating area. \*NOTE: After this date we cannot guarantee

you will be seated with your Chapter or Organization.

**4 Nov 2011, Friday:** All banquet POCs must submit an electronic copy of the final seat assignments to the banquet committee.

Provide the data in excel format. Either: 1) email your final seating assignment to [banquet@atalink.org](mailto:banquet@atalink.org); or 2) bring a CD to the banquet seating reservations booth at the event NLT 3 pm on Fri and we will download your information. If you know of any substitutions please highlight those people on the spreadsheet and put next to them who they are replacing. We will use this submitted list to print seating assignments on Saturday, 5 Nov. Banquet seating reservation cut-off is 3 pm Friday.

**5 Nov 2011, Saturday:** Seating assignments will be posted near the registration desk by 1000 Sat and at the banquet hall before the banquet.

- Seating assignments will be the responsibility of each POC
- Units/exhibitors will be assigned blocks of tables where possible
- People who register onsite will be seated in the "free flow" seating area as long as seats remain available.
- For individual attendees remember the priority.

**WARNING:** Due to a limit on this year's banquet seating, reservations will be complete at 3pm Friday

**2011 Award Winners:** will be seated as a group with only one spouse/guest. Additional special guests and family may be seated at tables nearby. Each Award Winner should first put their request in the remarks portion of their registration form, and then check with the Banquet Seating team to ensure their request is understood.

**Exhibitors:** please review [Exhibitor Package](#) and the [VIP seating request form](#). Remember the priority: First register and then additionally confirm your reservation onsite at the convention banquet booth NLT 3 PM, Friday.

\*\* For any questions or concerns contact Keith Traster at: (817) 614-2588 or [banquet@atalink.org](mailto:banquet@atalink.org).

## 2011 Room Reservations Rules of Engagement

The Association plans to continue to manage the room process and will rely on your support to ensure that it is successful again. Like 2010, there will be no time that any hotel will open the block for independent reservations.

You will find different subsections of this ROE for each potential group or person needing a room this year.

Overall, the main hotel in Nashville, Gaylord Opryland, can NOT (just not big enough) provide us with enough rooms for everyone. We have already signed some contracts with additional hotels.

The contractual room rates for 2011 are:

**Corporate Rate for single and double occupancy: \$178**  
(Not subject to change)

**Government Per Diem for a single occupancy: \$110**  
(Rate subject to change on Oct 1; military attendees will pay the new rate)

**Government Double Rate: \$178**  
(Not subject to change)

Room rates are subject to applicable state and local taxes (currently 15.25%) and daily resort fee in effect at the time of check-in, currently \$10 (plus 9.25% tax).

### For Retirees:

For the retirees who believe they are entitled to a government rate, the Association uses two principles when negotiating with the hotels for rooms: First, hotels want to limit the mixture of the government rate rooms to conference rate rooms to approximately a 50/50 ratio. This means that the Association must fill both room rates to honor the contracts. Second, the Association can only contract for what we estimate to be the number of active-duty rooms needed. Over-estimating incurs penalties. Retirees will pay the corporate rate for a hotel room. If you are not an employee of one of the exhibitors, a

government contractor, or a venerable member, please e-mail: [atarooms@cox.net](mailto:atarooms@cox.net) to reserve your room.

#### **For Venerable Members:**

The Association continues to put aside a limited number of rooms, at a reduced rate, in the main hotel. To be eligible for these rooms, you must have reached age 70 and have been members of the Association for more than 20 years. Please e-mail [atarooms@cox.net](mailto:atarooms@cox.net) to reserve your room. Since it is a limited number of rooms, it will be on a first come, first served basis.

#### **For Government Contractors:**

For Government Contractors who believe they are entitled to a government rate, the Association believes that government contractors are not eligible for the government rate. The GSA who sets travel rules says that it is up to the hotel to decide if a contractor can have the government rate. All the rooms in the Gaylord are under contract to the Association. For the Association to meet its contractual obligations, government contractors will pay the corporate rate. If you must have a government rate room, it will have to be at an overflow hotel.

#### **Not Associated with a Base or an Exhibitor:**

If you are not associated with a base or an exhibitor, the Association has set aside a limited number of government and exhibitor rate rooms in the main hotel and overflow hotels for you. The rooms in the main hotel will be a first come, first serve basis. For the military, due to contractual requirements, those individuals requesting corporate rate rooms will have a higher priority over government rate rooms. Please e-mail [atarooms@cox.net](mailto:atarooms@cox.net) to reserve your room.

#### **Pro Bono Booths:**

Pro Bono Booth attendees will not be worked separately. You will have to work with your base POC to secure rooms.

#### **For Exhibitors Room POCs**

For Exhibitor POCs, you will be responsible for managing the rooms for all those from your company who attend the convention, no matter if the individual is supporting the booth or not. There is no restriction on the number of rooms you can have in the main hotel. The only restrictions are the deadlines.

#### **Base Room POCs**

For Base Room POCs, the Association allows one POC per base, except at Scott AFB there are three POCs – base, AMC and TRANSCOM. To meet contractual obligations this year, the Association will require base POCs to have double-up rooms (two military members, both on per diem, sharing a room and splitting the cost equally) in the Gaylord Opryland. For those POCs who can't meet the double up requirement, there will be NO rooms in the Gaylord Opryland available for any of that base's attendees.

For planning purposes, base POCs should plan on a minimum of 20 percent of the rooms as doubles in the Gaylord Opryland. For example, if you have 20 people attending the Convention, your rooms in the Gaylord Opryland could include at least four military doubles

(8 people). Please keep in mind that this is only an example and the specific percentage won't be known until total military attendees are determined. On a case-by-case basis, the Association will consider increasing the double up requirement. Like previous years, for the double rooms, the room rate is less than the per diem rate times two and the rate is equally divided between the two occupants.

#### **For Base and Exhibitors Room POCs Deadlines:**

August 1: Base and exhibitor room POCs must update contact information to [ATARooms@cox.net](mailto:ATARooms@cox.net). This will ensure that we are in contact with the correct POC. As in the past, we will work all room requirements with the POCs (this only applies to bases and exhibitors). For attendees whose company has an exhibit, but the attendee is not part of the exhibit support team, your room request must go through the exhibitor room POC.

August 19: Base and exhibitor room POCs must confirm hotel room requirements. We recognize that this is extremely early to know exactly how many rooms a base or exhibitor will need. Once confirmed, the POC will be responsible for filling those rooms. If unable to do so, the base or exhibitor will have to pay the cancellation fee for the room, which is one night room rate per room. This will require POCs to manage the room block very closely.

September 19: The final list of names and credit card information is due to the hotels. Hotel room reservations for the convention will be made by Rooming List. The Rooming List must be provided to the hotels prior to September 19, 2011. All room reservations must be accompanied by a first-night room guarantee. The hotel will not hold any reservations unless secured by a credit card. The military room POCs can make a one-for-one swap to avoid cancellation charges. Everyone will need to understand the cancellation rules as the rules are updated in the future.

Every individual is responsible for any changes to his or her hotel reservation and NOT the Association. Remember, room reservation cancellation and convention registration cancellation are TWO SEPARATE and INDEPENDENT ACTIONS (To Cancel – You must make BOTH cancellations).

#### **Ground Transportation**

If you are arriving in Nashville, the Gaylord Opryland does not provide FREE transportation between the airport and hotel. Gaylord Opryland offers daily roundtrip shuttle service from the Nashville International Airport to the Hotel. Upon your arrival to the airport, you can find the Gaylord Opryland Welcome Desk on the lower level of the airport between the two escalators. An agent can assist with your travel needs and ticket purchase, or you can use the Gaylord kiosk, which is conveniently located at the welcome desk. If an agent is not available to provide assistance, you can find the Hotel's shuttle located immediately to the left as you exit the front door of the lower level of the airport. Cost is \$40 roundtrip or \$30 one-way. You can also make a reservation on line.

If you rent a car, the Opryland's onsite parking is \$18 per day for overnight self-parking and \$26 per day for overnight valet parking. Guests with a handicapped placard or license plate may use valet parking for the self-parking price.



Just one mile from the Grand Ole Opry in Nashville, this luxurious resort features 6 restaurants, 4 bars and multiple retail stores. Under glass atriums and surrounded by 9 acres of indoor gardens, winding rivers and beautiful waterfalls, Gaylord Opryland is a relaxing getaway with 2 outdoor pools and an indoor pool.

International cuisine is represented through the various restaurants at Opryland Gaylord hotel, including Revello's southern Italian and Solario's Mexican dishes.

Nashville International Airport is just 8 miles from the hotel. Shuttle services are available to the airport and local attractions including Gaylord Springs Golf Course, just 9 minutes away.

**2800 Opryland Drive, Nashville, Tennessee 37214**  
**Main Hotel Line: 615-889-1000**

# REGISTRATION FORM

2011 A/TA Convention & Symposium • Nashville, Tennessee • 3-6 November

Online Credit Card Registration (Secure) Preferred – [www.atalink.org](http://www.atalink.org)

Invited Speakers are encouraged to register online.

Please Read & Follow Detailed Instructions: Pages 14-18; On-line at [www.atalink.org](http://www.atalink.org)

Registration & Cancellation Policy:

- a.) NO REFUNDS without a cancellation confirmation number, obtained after personal cancellation only with Bud or Pam Traynor, before 1800 CST Nov. 3, at (703) 385-2802; or personally at the A/TA registration booth (not the hotel desk). Room cancellations must be done separately. Please no intermediaries. Email OK but risky. Requests without a cancellation number will not be honored. See cancellation fees below (bottom right).
- b.) Call or Email changes; DO NOT RESUBMIT FORM or send multiple copies. When in doubt, contact Bud or Pam Traynor: (703) 385-2802 or [ata@atalink.org](mailto:ata@atalink.org)
- c.) To have name only (no other contact info) appear in the post-convention roster, contact Bud or Pam Traynor.



FIRST NAME: \_\_\_\_\_ MI: \_\_\_\_\_ LAST NAME: \_\_\_\_\_ NICKNAME: \_\_\_\_\_

NATIONALITY (If not US Citizen): \_\_\_\_\_

SSN-Last 4: \_\_\_\_\_ (Never listed nor given out - For data control only)

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

HOME E-MAIL: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ DUTY PHONE: \_\_\_\_\_

JOB/DUTY TITLE: \_\_\_\_\_ RANK ABBREVIATION: \_\_\_\_\_

ORG NAME/SYMBOL: \_\_\_\_\_ BASE/LOCATION: \_\_\_\_\_

WORK MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

WORK E-MAIL: \_\_\_\_\_

**SOCIAL GUEST:**  Guest is my spouse.

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

**CHECK ALL THAT APPLY:**

Active Duty  Reserve  Guard  Retired Mil. Service: \_\_\_\_\_

Civil Service/Gov  Civilian  Life Member

PRIOR A/TA Young Leader. Year: \_\_\_\_\_

**Badge:** (Print or type names *exactly* as you want them to appear on badge)

**REGISTRANT:** \_\_\_\_\_

NAME \_\_\_\_\_

Also Show:  Organization  A/TA Chapter

**GUEST:** \_\_\_\_\_

NAME \_\_\_\_\_

Also Show:  Organization: \_\_\_\_\_

**MULTIPLE GUESTS:** Call/Email Bud Traynor for information concerning registration and fees for multiple guests.

FULL REGISTRATION: (Includes everything except Hotel and Golf)	Check Box for:		Per Person Fee Member/GovNonMem	TOTAL
	SELF	GUEST		
→ A/TA Membership (Required for Member Rate for member and guest)	<input type="checkbox"/>		\$40	\$ _____
→ Early Registration (Must postmark/fax by 27 Sept)	<input type="checkbox"/>	<input type="checkbox"/>	\$290/\$390	\$ _____
→ Pre-Registration (28 Sept - 27 Oct 1700 EST- Onsite will be \$390/490)	<input type="checkbox"/>	<input type="checkbox"/>	\$325/425	\$ _____
→ Non-Member (non-gov; non mil) Registration	<input type="checkbox"/>	<input type="checkbox"/>	\$595	\$ _____
Exhibiting Company: _____ Exhibit Floor Access Required	<input type="checkbox"/>	<input type="checkbox"/>		

**GOLF (Includes Lunch):** \_\_\_\_\_ Handicap(s) \_\_\_\_\_

Requested 2. \_\_\_\_\_ 3. \_\_\_\_\_

Foursome: 4. \_\_\_\_\_

\$140 \$ \_\_\_\_\_

LINE ITEM REGISTRATION: All below included in full registration above – Registrants please don't use. Guests & Invited Speakers Only	Check Box for:		Per Person Fee SPEAKER/GUEST	
	SPEAKER	GUEST		
→ EXHIBIT FLOOR ONLY (Does NOT include Golf, Seminars, Social Events, Banquet or Brunch)	<input type="checkbox"/>	<input type="checkbox"/>	\$300	\$ _____
→ Thursday Evening Reception (Refreshments & Exhibits)	<input type="checkbox"/>	<input type="checkbox"/>	\$125	\$ _____
→ Friday Program (Seminars, Exhibits, Refreshments) Speaker's Topic: _____	<input type="checkbox"/>	<input type="checkbox"/>	\$100/\$175	\$ _____
→ Friday Evening Reception (Refreshments & Exhibits)	<input type="checkbox"/>	<input type="checkbox"/>	\$125	\$ _____
→ Saturday Program (Seminars, Exhibits, Refreshments)	<input type="checkbox"/>	<input type="checkbox"/>	\$100/\$175	\$ _____
→ Saturday Evening Banquet	<input type="checkbox"/>	<input type="checkbox"/>	\$125	\$ _____
→ Sunday Farewell Brunch	<input type="checkbox"/>	<input type="checkbox"/>	\$50	\$ _____

**TOTAL AMOUNT DUE NOW:** Make Checks Payable to: The Airlift/Tanker Association \$ \_\_\_\_\_

Register on-line at [www.atalink.org](http://www.atalink.org); or copy this form and mail, along with check or credit card info to:

Col Dennis (Bud) Traynor, USAF (Ret)  
9312 Convento Terrace  
Fairfax, VA 22031

Credit card users may fax registration to:  
(703) 385-2803 (no cover page please)

After 28 Oct mail or 27 Oct fax/web cutoff, registrations accepted only at the convention registration desk.

**VISA • MASTERCARD • DISCOVER • AMEX**

By transmitting this form, I certify I have read and understand the cancellation instructions and that if my National membership is not current through Nov., an additional \$40 will be assessed on this card to update my membership. Registration Cancellation fee is \$20 if by 27 Sept; \$30 if by 27 Oct; \$40 thereafter.

AF/Org. Card #: \_\_\_\_\_ Exp: \_\_\_\_\_ CVV: \_\_\_\_\_ Amt:\$ \_\_\_\_\_

Personal Card #: \_\_\_\_\_ Exp: \_\_\_\_\_ CVV: \_\_\_\_\_ Amt:\$ \_\_\_\_\_

CVV = Card Verification Value Code. Last 3 digits of number imprinted on back of card.

Signature (required): \_\_\_\_\_